

(Em)Powering Student Council with Google

*by WW-P High School North
Student Council*



Topic Outline

- Fulfilling your responsibilities
- Why Google?
- Google Services
 - Google Doc
 - Spreadsheet
 - Presentation
- What We've Accomplished



The Constitution

“As the highest form of elected representation for the student body, the Student Council is responsible for approving clubs, ensuring existing clubs meet school standards, and providing financial assistance to the school community on a case-by-case basis. It is also responsible for communicating the views of the students to the school administration.”



Responsibilities

1. Running school events and fundraisers
 - a. Homecoming + Spirit Week
 - b. Mr. North
 - c. Entertainment ToKnight, etc.
2. Receiving student feedback
 - a. Surveys + Special Projects
 - b. Social Media
3. Scholarships and School Improvement



*“We are the bridge between
administration and the
student body.”*



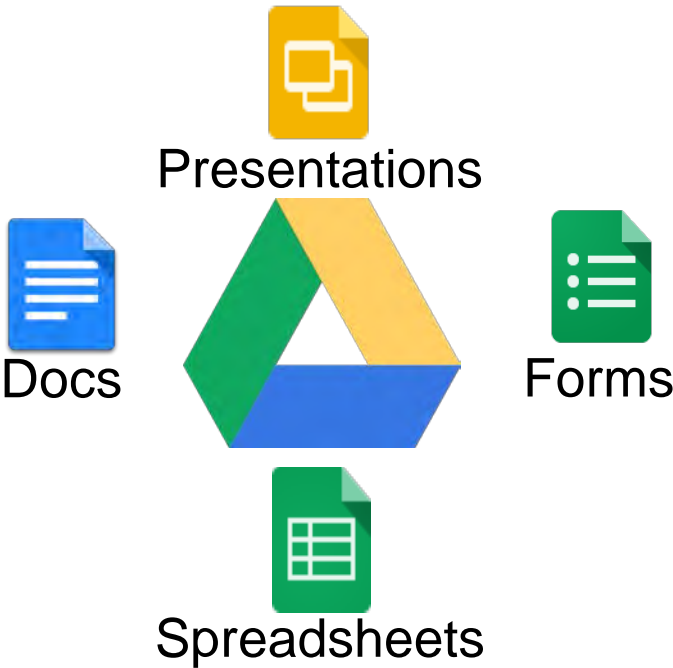
Efficiency is Key

- The “old way” of doing things
 - Paper ballots
 - Paper surveys
- The **new** way
 - Receiving information in *real time*
 - Election voting
 - Survey Data
 - Reaching out to a technology-oriented student body



Google Services

Google Drive:



Other Services:



Google Drive

Drive



CREATE

Find everything in Google Drive you've recently opened or edited.

| <input type="checkbox"/> | TITLE | OWNER | LAST OPENED BY ME |
|--------------------------|--|----------------|-------------------|
| <input type="checkbox"/> | Empowering Student Council with Google <small>Shared</small> | Ambika N. | 10:27 pm |
| <input type="checkbox"/> | Untitled form <small>My Drive</small> | me | 10:26 pm |
| <input type="checkbox"/> | Possible Teachers <small>Shared</small> | Shruti Marathe | Dec 19 |
| <input type="checkbox"/> | Hemingway Hero <small>Shared</small> | Stephanie Ding | Dec 15 |
| <input type="checkbox"/> | Eboard Register Report + Filling in Gaps <small>Shared</small> | Hsn Stuco | Dec 14 |
| <input type="checkbox"/> | Bugge Barbers Script <small>Shared My Drive</small> | me | Dec 9 |
| <input type="checkbox"/> | APUSH Playbill <small>Shared</small> | Dylan Pyne | Dec 8 |
| <input type="checkbox"/> | Research for Gilded Age Project <small>Shared My Drive</small> | me | Dec 8 |
| <input type="checkbox"/> | Gilded Age Project (Sources) <small>Shared My Drive</small> | me | Dec 8 |
| <input type="checkbox"/> | Playbill Page 1 <small>Shared My Drive</small> | me | Dec 7 |
| <input type="checkbox"/> | APUSH Play Scenery <small>Shared</small> | Dylan Pyne | Dec 7 |
| <input type="checkbox"/> | Meeting Quotes <small>Shared</small> | Shruti Marathe | Dec 4 |
| <input type="checkbox"/> | Peer edit LA Paragraph <small>Shared</small> | Ritu Vyas | Dec 3 |

Connect Drive to your desktop

Google Drive



-
- “The File Cabinet of the Google Apps”
- The website where you can access the upcoming apps.



Google Docs

Ultimate ETK To Do List

Ambika N.

**Ctrl - F your name to see if anything was delegated to you

| <u>TASK</u> | <u>DESCRIPTION OF TASK</u> | <u>WHO'S RESPONSIBLE</u> | <u>DEADLINE</u> | <u>Status (Not started, in progress, done)</u> |
|---------------------------------|--|---|---------------------------------|--|
| New Talents | All classes have contacted at least 9 talents from their grade and gotten them to audition on Monday | Ambika - Freshmen Kavya - Sophomores Connor - Juniors Jigo - Seniors | Sunday Night | <i>In Progress</i> |
| Monday Auditions | -LDH Availability -Morning Announcements -Videotaping the auditions | EBoard (Ambika's contacting Putnam to make sure LDH is available, Adam is making an announcement) | Monday | Not Started |
| Final Roster of ETK acts | -Final list needs to be made -Put up on EBoard bulletin -Announcement | EBoard | Tuesday night/Wednesday Morning | Not started |



Google Docs

- Allows user to create documents and share them with others
- Enables all participants to change, highlight and comment
- Ideal for meetings

https://docs.google.com/document/d/1IQqFD2IC7TMPuAHk-YOCe9ZkqBe66EQ1eBIZa6UWCaM/edit?usp=drive_web



Google Forms

Form Settings

 Show progress bar at the bottom of form pages

Page 1 of 1

Untitled form

Form Description

Question Title

Untitled Question

Help Text

Question Type

Multiple choice

 Go to page based on answer

Option 1



Click to add option

or Add "Other"

Done

 Required question

Add Item

Confirmation Page

Your response has been recorded.

 Show link to submit another response

Google Form



- Allow people to vote and calculate results in real time
- Uses:
 - School-Wide Surveys
 - Voting for Elections
 - Prom



Google Presentation



1

Homecoming Proposal

By: Executive Board

2

Our Goals

- Communicate Homecoming 2021
- Fulfill the vision that students have for homecoming.
- Ensure the longevity of the tradition that we built for.
- Expand the size and sustainability of Homecoming.
- Ensure that school spirit remains an integral aspect of homecoming.

3

Our Vision

- Homecoming
 - Student Center
 - 50% larger
 - 100% renovation
 - 200% Homecoming
 - Family Learning Center
 - Fundraising
 - 50% increase (100k to 1.5M)
 - 100% increase in big fundraisers (events, parties)
 - 20% increase in small fundraisers
 - 100% increase in donations
 - Events
 - 100% increase in events
 - 100% increase in activities

4

Things to Do

- Homecoming
 - Fundraising
 - 50% increase (100k to 1.5M)
 - 100% increase in big fundraisers (events, parties)
 - 20% increase in small fundraisers
 - 100% increase in donations
 - Events
 - 100% increase in events
 - 100% increase in activities

5

Questions

- Homecoming
 - Fundraising
 - 50% increase (100k to 1.5M)
 - 100% increase in big fundraisers (events, parties)
 - 20% increase in small fundraisers
 - 100% increase in donations
 - Events
 - 100% increase in events
 - 100% increase in activities

Homecoming Proposal

By: Executive Board



Google Presentation

- Collaborative Projects
- Some ways that we've applied it:
 - Administration presentations
 - Parent-Teacher meetings



Google Spreadsheet

Budget and Spending

Kavya P

File Edit View Insert Format Data Tools Help Last edit was made 8 days ago by Jigo Lee

No other viewers

Comments

Share

123 Arial 10 Bold Italic Underline

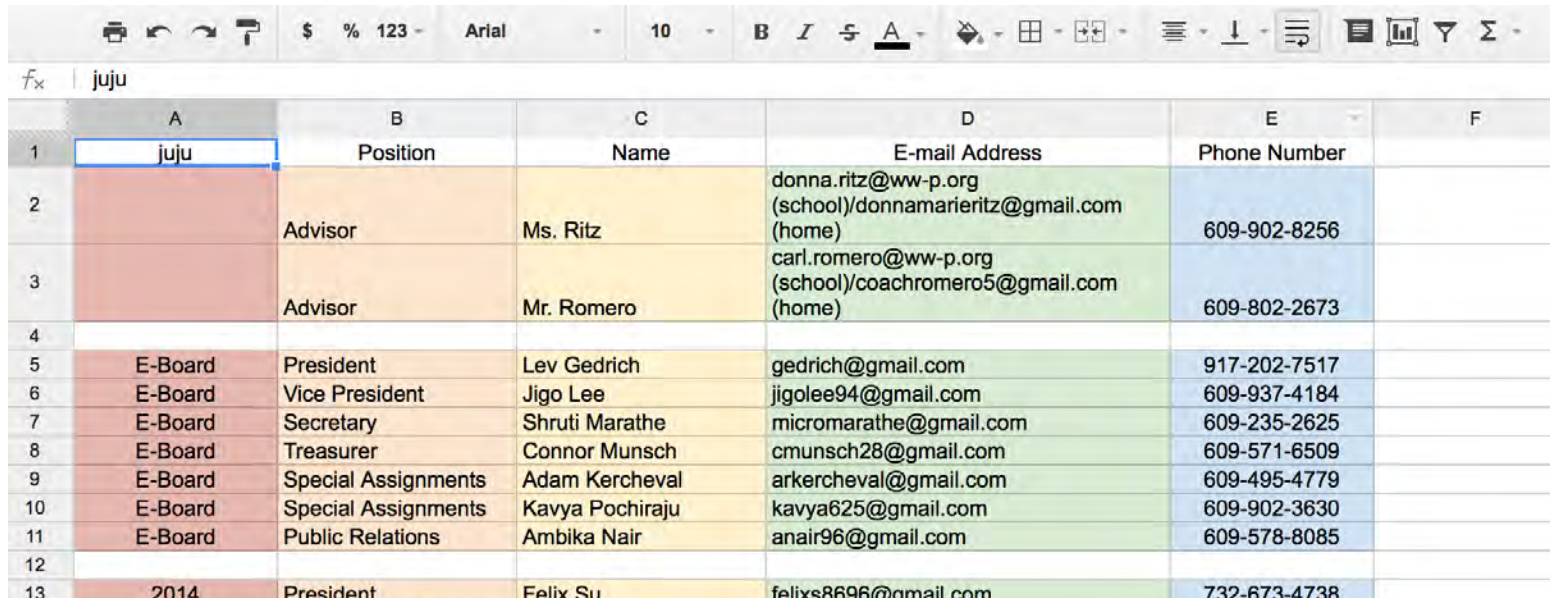
fx

| | A | B | C | D | E | F | G | H | I | J | K |
|----|-------------------------|--------------------|--------------------------|------------|----------|------|--------|---|------------------------|---------------------|------------------------|
| 1 | | | | | | | | | Student Council Budget | | 2013-14 Budget Revenue |
| 2 | | Seller | Purpose | Date | Subtotal | Tax | Total | | | | Expe |
| 3 | Sugar | Walmart | ET | 11/6/2013 | | | 5.74 | | | | |
| 4 | Sprays | Lowe's | Supply Closet | 9/29/2013 | 35.52 | 2.49 | 38.01 | | Homecoming | Net Change | |
| 5 | Poland Spring | BJ's | | | 18.36 | | 18.36 | | | Alumni brunch | |
| 6 | Bagel Bite, Mozz Stick | Sam's Club | Homecoming Food | 10/9/2013 | | | 79.31 | | | Balloons/helium | |
| 7 | Food | BJ's | ET | 11/6/2013 | | | 49.74 | | | Banner | |
| 8 | Sugar | Walmart | ET | 11/6/2013 | | | 7.84 | | | Chaperones | |
| 9 | Tarp | Stumps Party | Homecoming | 9/27/2013 | | | 22.85 | | | Concessions | ? |
| 10 | Tarp | Stumps Party | Homecoming | 10/4/2013 | | | 106.46 | | | Drapery & carpet | |
| 11 | Banners | Nick's Sister | Homecoming | | | | 75 | | | Music | |
| 12 | Printer Ink | Amazon.com | Supply | 10/4/2013 | | | 25.99 | | | | |
| 13 | Mocktail Mixes | McCaffrey's Market | Homecoming Food | 10/12/2013 | | | 13 | | | Police | ? |
| 14 | Spray Paint, screw, etc | Home Depot | Supply | 10/6/2013 | 37.55 | 2.63 | 40.18 | | | Sashes | |
| 15 | Water | Sam's Club | Water | 9/24/2013 | | | 48.88 | | | Sponsorships | |
| 16 | Mocktail Mixes | McCaffrey's Market | Homecoming Food | 10/12/2013 | 40.98 | 2.87 | 43.85 | | | Supplies | |
| 17 | Printing Paper | | | | | | 22.99 | | | Tickets/concessions | ? |
| 18 | Mocktail Mixes | McCaffrey's Market | Homecoming Food | 10/12/2013 | | | 20 | | | Totals | 3900 |
| 19 | Banner Transport Cost | | Homecoming Advertisement | | | | 34.5 | | | | |
| 20 | Homecoming Flyer Design | Graphicriver.com | Homecoming Advertisement | 10/3/2013 | | | 8 | | Entertainment Toknight | Net Change | 850 |
| 21 | Wristbands | | Homecoming | 10/13/2013 | | | \$60 | | | Chaperones | |
| 22 | Floor tape | Nancy | Homecoming | 10/13/2013 | | | \$50 | | | Concessions | 50 |
| 23 | Floor tape | Adam | | 10/13/2013 | | | \$75 | | | Raffle | |
| 24 | Drinks | | | | | | \$4.5 | | | Supplies | |
| 25 | Djay+Concert | J Goldman | Homecoming | 10/13/2013 | | | 1500 | | | Tickets | 1000 |
| 26 | Sound Equipment | Tom | Homecoming | 10/13/2013 | | | 500 | | | Totals | 1050 |
| 27 | Sound Equipment | Tom | ET | | | | 500 | | | | |

Google Contacts

Google Contacts

1. Ask secretaries from each class to fill out information (email, phone #, etc) of their council members on **Google Spreadsheet**. After everything is filled out, click **File** and **Download as .csv**.

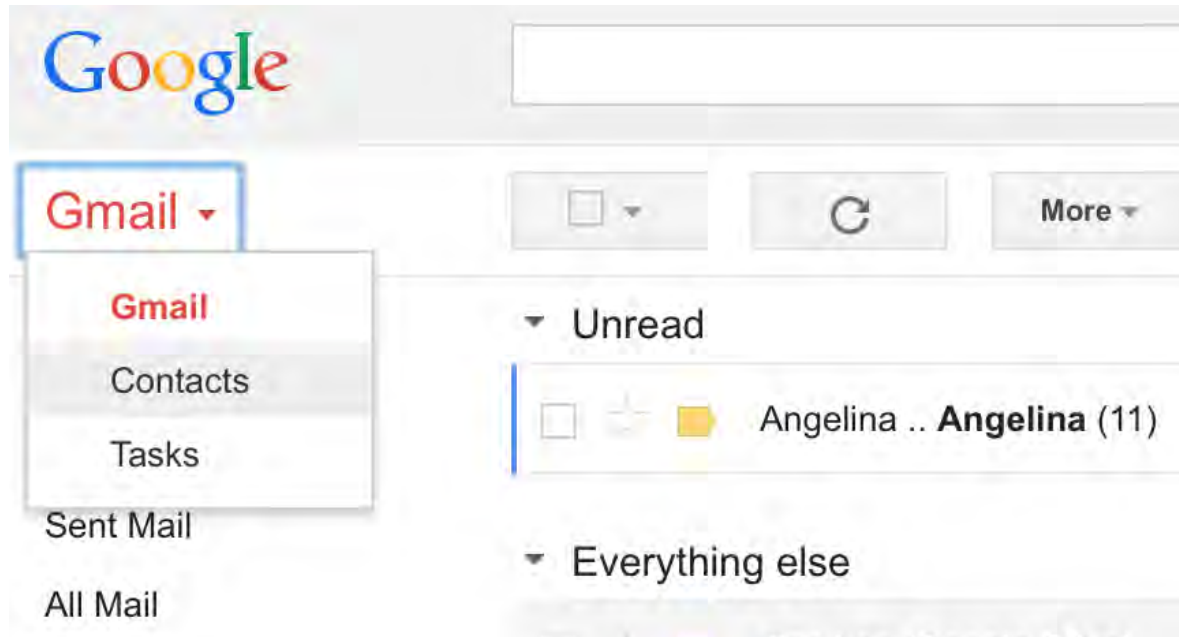


The image shows a screenshot of a Google Spreadsheet interface. The spreadsheet has a header row with columns A through F. The data rows are as follows:

| | A | B | C | D | E | F |
|----|---------|---------------------|-----------------|--|--------------|---|
| 1 | juju | Position | Name | E-mail Address | Phone Number | |
| 2 | | Advisor | Ms. Ritz | donna.ritz@ww-p.org (school)/donnamarieritz@gmail.com (home) | 609-902-8256 | |
| 3 | | Advisor | Mr. Romero | carl.romero@ww-p.org (school)/coachromero5@gmail.com (home) | 609-802-2673 | |
| 4 | | | | | | |
| 5 | E-Board | President | Lev Gedrich | gedrich@gmail.com | 917-202-7517 | |
| 6 | E-Board | Vice President | Jigo Lee | jigolee94@gmail.com | 609-937-4184 | |
| 7 | E-Board | Secretary | Shruti Marathe | micromarathe@gmail.com | 609-235-2625 | |
| 8 | E-Board | Treasurer | Connor Munsch | cmunsch28@gmail.com | 609-571-6509 | |
| 9 | E-Board | Special Assignments | Adam Kercheval | arkercheval@gmail.com | 609-495-4779 | |
| 10 | E-Board | Special Assignments | Kavya Pochiraju | kavya625@gmail.com | 609-902-3630 | |
| 11 | E-Board | Public Relations | Ambika Nair | anair96@gmail.com | 609-578-8085 | |
| 12 | | | | | | |
| 13 | 2014 | President | Felix Su | felixs8696@gmail.com | 732-673-4738 | |

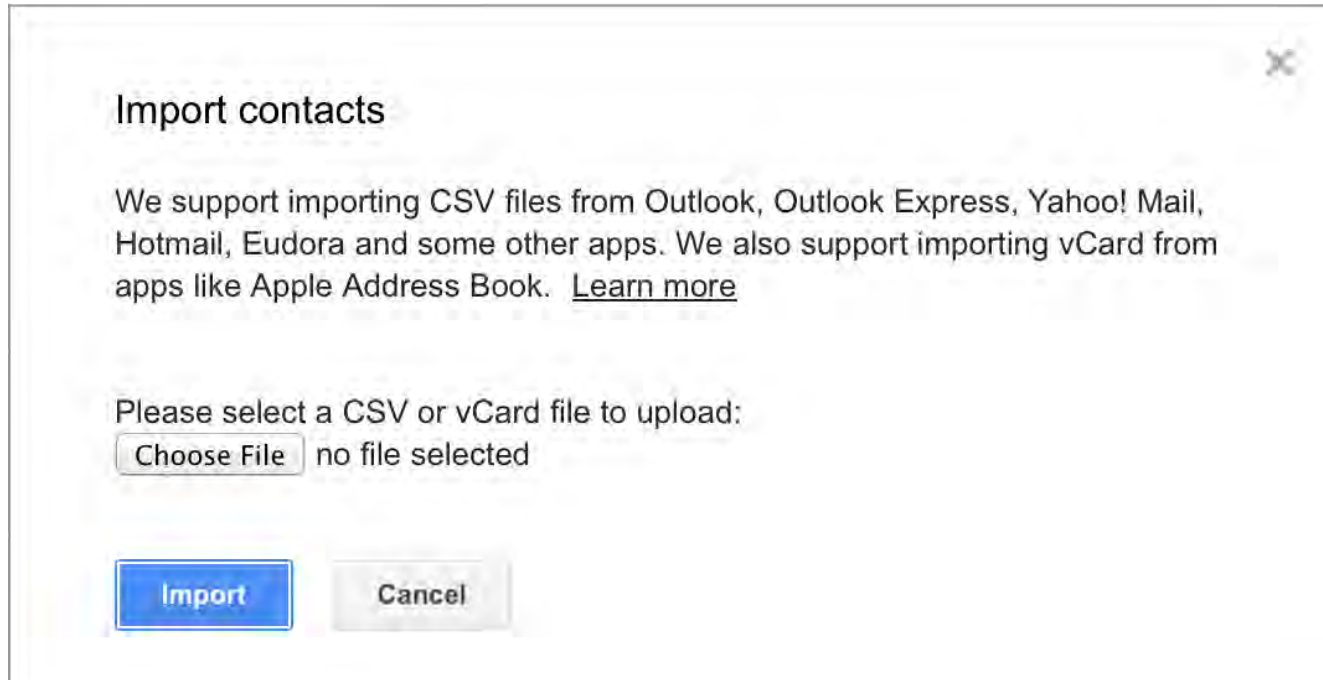
Google Contacts

2. Go to Gmail and **Contacts**



Google Contacts

3. At the left bottom click **Import Contacts**. Now click **Choose File**, choose the **.csv** file you downloaded, and click **Import**.



Google Contacts

4. Done!



| | | | |
|--------------------------|---|-----------------------------|-------------------|
| <input type="checkbox"/> | Aashna Tilve/2016 | aashna.tilve@gmail.com | |
| <input type="checkbox"/> | Adam Kercheval E-Board/Special ... | arkercheval@gmail.com | 609-495-4779 |
| <input type="checkbox"/> | Aditiya Bindra 2014/Treasurer | blueballer23@gmail.com (+1) | 609-712-2350 |
| <input type="checkbox"/> | Akash Anand 2017/Representative | | 609-742-2277 (+1) |
| <input type="checkbox"/> | Alan Xu 2016/Treasurer | alzxu00@gmail.com | 609-613-3580 |
| <input type="checkbox"/> | Alison Paige Shwartz 2016/Repres... | alicat612@gmail.com | 609-712-6246 |
| <input type="checkbox"/> | Ambika Nair E-Board/Public Relati... | anair96@gmail.com | |

Google Hangouts



Google+ Hangouts - Google Chrome
https://plus.google.com/hangouts/_/76cpj9rstjaa49idbam7hnp6a4?pqs=1&hl=en&authuser=0

Google+

File Edit View Insert Slide Format Arrange Tools Table Help

Background... Layout Theme... Transition...

13 Google Docs
14 Google Forms
15
16 Google Form
17

(Em)Powering Student Council with Google
by WW-P High School North Student Council
HSN STUDENT COUNCIL

Lev

Jigo Lee
1:57 PM Dec 13
Idea: Do we want to use "let me google that for you" to open this powerpoint?
[Show all 2 replies](#)

Jigo Lee
1:55 PM Dec 14
it will take 10 seconds lol.

carl.romero
2:27 PM Dec 14
The entire presentation should not last more than 40 minutes or so including an interactivity, then we should reserve a few minutes for questions. What do

Group chat

Adam Kercheval joined group chat.
Lev Gedrich joined group chat.
To list all available commands enter */?
Lev Gedrich left group chat.
Adam Kercheval invited people into the video call.
Lev Gedrich joined group chat.
Kavya P joined group chat.
Shruti Marathe joined group chat.
.Jigo Lee joined group chat.

10:07 PM
1/2/2014

Gmail



- Widespread communication with council, clubs, administration, parents, student body
- Mail organization is efficient
- Ability to have multiple accounts, different admins

YouTube



- Used for promotion for many of our events (posted on facebook)



Summary

- Google's Services

- Drive
- Doc
- Form
- Presentation
- Spreadsheet
- and much more...



- Knowing how to use them is essential

Thank you!

Email:

wwpnorthstuco@gmail.com